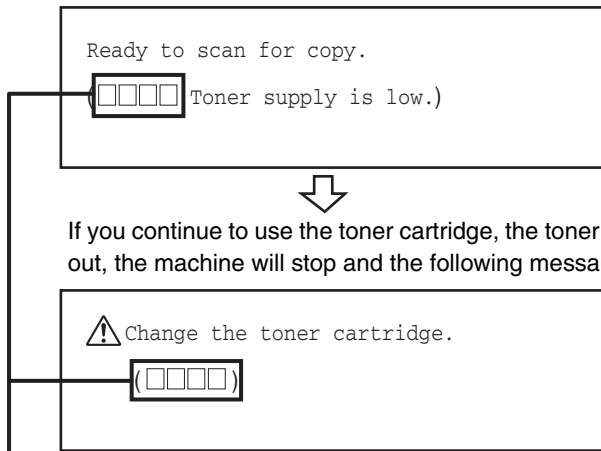


REPLACING THE TONER CARTRIDGES

When toner runs low, "[] [] [] [] Toner supply is low" appears in the display. It is recommended that you keep a set of new toner cartridges so that you can replace them quickly when toner runs out.

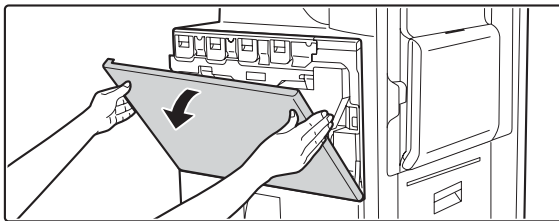


Colours that are running low or have run out of toner are indicated in ([] [] [] []).

Y: Yellow M: Magenta C: Cyan Bk: Black

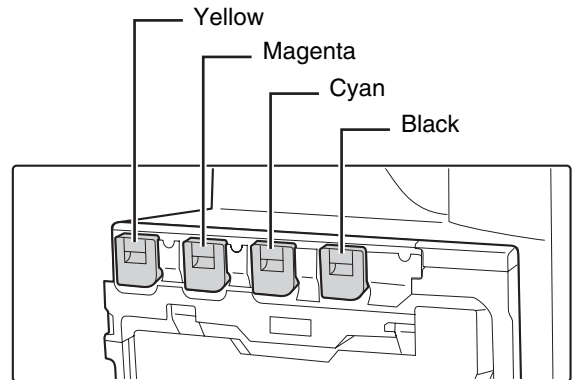
Replace the toner cartridges of the indicated colours.

1



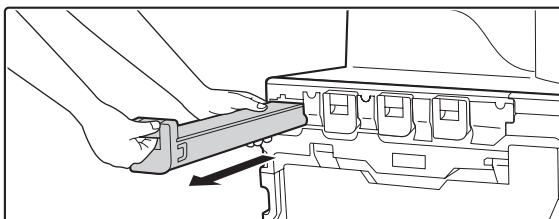
Open the front cover.

Locations of colour toner cartridges



2

Example: Replacing the yellow toner cartridge

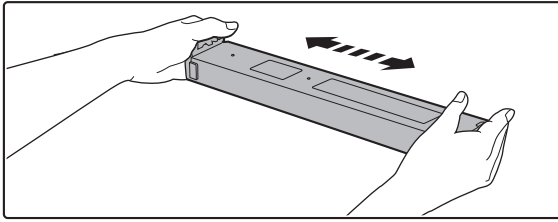


Pull the toner cartridge toward you.

Raise the toner cartridge lever and gently pull the toner cartridge horizontally toward you.
When pulling out the toner cartridge, pull it out gently. If the cartridge is pulled out abruptly, toner may spill out.

Hold the toner cartridge with both hands as shown and pull it out of the machine.

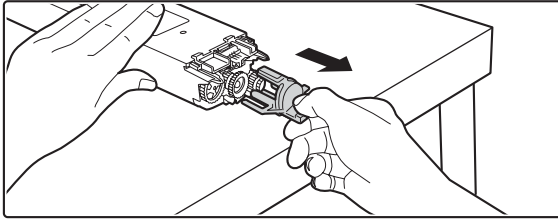
3



Remove a new toner cartridge from its package and shake it horizontally five or six times.

When shaking the toner cartridge, be sure to shake with the protective material inserted in the cartridge.

4

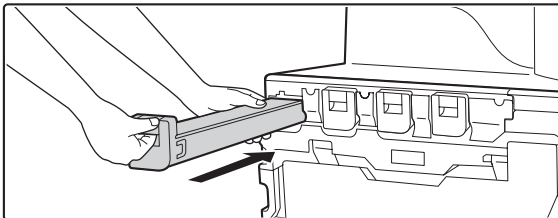


Remove the protective material from the new toner cartridge.

Hold the toner cartridge firmly while removing the protective material.

After the protective material has been removed, do not point the toner cartridge down or shake it.

5



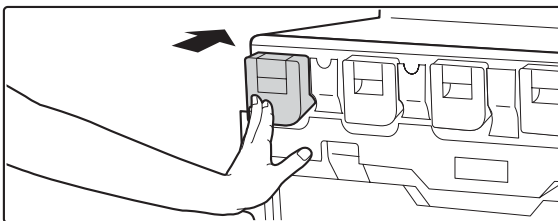
Insert the new toner cartridge horizontally.

Align the cartridge with the insert hole as shown and then push the cartridge in until it clicks into place.



A toner cartridge of a different colour cannot be installed. Be sure to install a toner cartridge of the same colour.

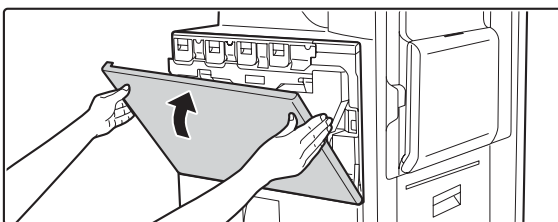
6



Push the cartridge in until it locks securely in place.

Push the cartridge firmly in until it clicks into place.

7



Close the front cover.

After the toner cartridge is replaced, the machine automatically enters image adjustment mode.